

Refund Request Form

退款申请单

1. **Appointment Number** 预约号码

2. **Intending to submit application in which center**

计划前去递交申请签证的中心

3. **Appointment Booked for which center** 进行预约提交的中心

4. **Applicant Name** 申请人姓名

5. **Registered Email Address** 注册的邮箱地址

6. **Appointment Booked for Which Mission** 预约申请的使馆

7. **Date of Appointment** 预约日期

8. **Date of Appointment Cancellation** 预约取消日期

9. **Date of Payment** 付费日期

10. **First 4-digit of Debit/Credit Card** 借记卡/信用卡的前四位

11. Last 4-digit of Debit/Credit Card 借记卡/信用卡的后四位

12. Reason for Refund 退款理由

13. Remarks 备注

我们在此建议您将退款申请表以及所有证明文件发送到申请人预约所在的西班牙签证申请中心指定的问询电子邮箱中，您可以在官网"联系我们"的页面上找到电子邮件地址。

We kindly request all applicants that please send your refund request forms, along with all supporting documents, to the specified inquiry email addresses of the Spain Visa Application Centers. Please ensure that you place your refund request with the same center where you originally booked your appointment. The relevant visa application center email addresses can be found on the "Contact Us" page of the website.